

Marble Category Manager

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Company: Hassan Abul

Location: Hawally

Category: other-general

Job description: Perform strategic purchasing, procurement, inventory management, and product development activities in the Marble and Granite category and search for better deals and find more profitable suppliers. Oversee the inventory through watching consumption rates, sales forecasts and project demands to maintain levels required to meet distribution demands to fulfill retail business and project needs. Duties and responsibilities:

- Obtains purchased items by forwarding orders to suppliers; monitoring and expediting orders.
- Ensures that all purchasing is in compliance with regulations and laws related to purchasing practices.
- Prepares technical specifications for request for proposals, including terms and conditions and evaluation criteria.
- Analyzes current product development activities and recommends improvement through more efficient methods.
- Ensure that the purchase orders is prepared by verifying specifications and price.
- Obtains recommendations from suppliers for substitute items; obtaining approval from requisitioning department.
- Verifies receipt of items by comparing items received to items ordered; resolves shipments in error with suppliers.
- Preparing reports related to the inventory and stock controlling.
- Manage Purchasing activities, Inventory management for the whole group
- Oversee the companies' needs, handle daily business issues and recognize business opportunities
- Evaluate the complete product portfolio for the 3 markets (Kuwait, UAE & Qatar) in terms of size, price, margins... etc.
- Build and develop relationships and effective partnerships with suppliers
- Responsible for adherence of the purchase and inventory budgets to the overall financial budget of the company.
- Represent the group in major trade fairs.

Skills:

- Very good in English language
- Communication Skills
- Negotiation Skills
- Analytical Skills
- Leadership

Skills · Presentation Skills · MS Office · ERP System

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