

Junior Accountant

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Company: Indianinkuwait

Location: Kuwait City

Category: business-and-financial-operations

Post and process journal entries to ensure all business transactions are recorded

Update accounts receivable and issue invoices

Update accounts payable and perform reconciliations

Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines

Assist with reviewing of expenses, payroll records etc. as assigned

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